



EMPANELMENT OF PRINTERS (Non-Security)

Last date of submission of application: 15/01/2022 up to
04.00 PM

Address:-



Central Bank of India
Regional Office
P/63, MIDC Satpur,
Near Glenmark co., Nasik- 422007.

Details of IEM: -----Mail id: gadnasiro@centralbank.co.in

EMPANELMENT OF PRINTERS

Sealed tenders are invited for print and supply:

Tender Reference Number	RO/NASIK/GAD/2021-22/1
Cost of RFP – non refundable	Rs. 100/- (Demand draft in favour of Central Bank of India, Regional office, Nasik.)
Date of Tender	29/12/2021
Security Deposit: (After Empanelment)	Rs. 10000/- (In form of Bank FD of Central Bank)
Any query	Should be mail to gadnasiro@centralbank.co.in, on or before 10.01.2022
Last Date and Time for receipts of tender offers	On 15.01.2022 up to 4.00 p.m. By Registered Post /Courier / By hand delivery at Submission place
Time & Date of Opening of Tender	18.01.2022 at 11:00 p.m. (Tentative)
No. of Envelope - Two sealed separate envelope of <u>Technical Bid</u> & <u>Commercial Bid</u> kept in sealed single envelop	Two (2) Envelops Envelope 1 containing : Technical bid + document cost + Bid Security Envelope 2 containing : Commercial Bid (Note: Commercial bid of successful vendor will be opened, who are qualified in technical bid)
Place of Submission / Opening tender offers : Contact Telephone Numbers	Central Bank of India, Regional Office, P/63, MIDC Satpur, Near Glenmark co., Nasik- 422007. Ph.: - 0253-2352337/3598, mob. – 9921681801.
Address for Communication	Central Bank of India, Regional Office, P/63, MIDC Satpur, Near Glenmark co., Nasik- 422007. Ph.: - 0253-2352337/3598, mob. – 9921681801.

Central Bank of India, Regional Office, Nasik invites sealed proposals from reputed well established printers having sound financial status, adequate experience and expertise in field of printing for empanelment in the panel of the bank for printing of stationery items & promotional material i.e. Various forms related to day to day banking, leaflets, posters, brochures, booklet, notices etc.

Interested printers having experience of such works in Govt. and Semi-Govt Departments, Public Sector Undertakings, Nationalized and other Banks, Financial Institutions, Autonomous bodies may submit an application in sealed envelope containing technical details strictly as per the **Annexure-A**. The envelope be clearly marked / super scribed as **“Application for Empanelment of Printers –Central Bank of India, Regional Office, and Nasik – 2021-22.”**

The sealed proposal containing the required details as per prescribed application format be sent in an envelope addressed to the Central Bank of India, Regional Office, P/63, MIDC Satpur, Near Glenmark co., Nasik- 422007. Ph.: - 0253-2352337/3598, mob. – 9921681801. **Latest by 4.00 pm up to 15.01.2022.**

The document containing details of applying printers, eligibility criteria, scope of work and other terms & conditions can be down loaded from the bank's website www.centralbankofindia.com. It is to be submitted within the given time schedule. Submission of application in any other format will not be entertained & will be summarily rejected. Relevant information / copies of certificates as specified should be annexed to the application. Non-receipt of any information / certificates may entail rejection of the application.

Scope of Work

Printing: The Bank from time to time, requires printing **except security printing** and supply of stationery items such as leaflets, posters, brochures, debit/credit vouchers, various forms(A/c opening, NEFT/RTGS forms, Withdrawal and Pay-in-slip etc.), booklet, notices etc. as per given size and quality specifications. The printers selected for empanelment have to print & supply the various printing items as per Bank's requirement from time to time. Bank will invite sealed quotations from all the empanelled printers for awarding different jobs including annual rate contract (for standard items under different quantity slabs with different size, quality specifications etc.).

Packaging and Dispatch: The printer will pack and deliver the printed material at the floor of premises Regional Office, Nasik at free of cost.

Eligibility Criteria: The applicant shall meet the following eligibility criteria for consideration in the panel of Bank's empanelled printers.

- 1) The applicants have to pay Rs. 100/- for the tender document, which is not refundable.
- 2) Printers should be in the approved panel of any Govt, Semi-govt or Banks for at least last 2 years. Certificate / Proof to that effect from the respective Banks, Govt, Semi-Govt dept is to be attached.
- 3) The printers should possess Printing Machinery with latest technology and at least 2 colour printing machinery to print the Bank's forms. They should have full-fledged in-house facility for DTP, processing, designing, typesetting (multilingual)
- 4) They should be agreeable for penalty in case of defective printing / delay in printing as per Bank's norms and conditions.
- 5) If selected for empanelment as a non-security printer then sum of Rs. 10000/- will have to keep as security deposit by way of FDR under-lien with our bank. The printers who are already maintaining the same with us need not to give a fresh deposit.
- 6) Vendors should have their setup within or near to Nasik City and able to supply orders within 2-3 days. No transportation cost will be provided.
- 7) The following information is required to be submitted
 - a) Name, address and contact nos. of printers along with their Director/Partners/Proprietor.
 - b) Date of Establishment
 - c) Area of press and no. of employees working in the press.
 - d) Name of Bank's /Govt/Private firms, who are their customers with order copy.
 - e) Latest audited copies of Balance sheet and Profit and loss.

- f) Whether the premises is on lease, rent or in ownership
- g) Tax registration certificate (GST registration is mandatory)
- 8) Final selection will be only after unit inspection by Bank's officials, if found satisfactory.
- 9) Bank reserves the right to cancel/amend the enquiry without giving any reason. Also bank can cancel their appointment at any point of time even after selection, if found their work is not satisfactory or violating terms and conditions given by bank.
- 10) **The bidder should not have been blacklisted by any Govt. Dept/PSU/Banks for any reasons.**

Confidentiality Clause: The bidder shall keep confidential all the information relating to Bank's business that comes into its possession as a result of or in connection with its work under this work.

Discretion Clause: The Bank reserves the right to reject any / all applications without assigning any reasons thereof. Mere submission of an offer to the Bank does not entitle an applicant to any benefits / rights / preference. Canvassing is prohibited and will lead to disqualifications. Fulfilling the minimum eligibility does not entitle the bidder to consider him for Bank empanelment. Bank may consider as many printers in the panel as it wants at its sole discretion. If any of the empanelled vendors fails to respond to any call for quote during the empanelled period, Bank reserves its right to not call for any further quotes from the vendor, remove the vendor from the panel and not consider the vendor for future empanelment also.

Enclosures to the application :

- a) Copy of PAN Card
- b) Copy of GST certificate.
- c) Audited Balance Sheet for last three years
(Auditor's Certificate & Experience Certificate) should be submitted.)
- d) In the line of business of printing and supply of stationary items directly for at least five years
- e) List of top 3 clients served during the last five years (Bank's / PSUs / Reputed Ltd., cos. Supported by work orders / certificates from clients issued in last five years.
- f) **Integrity Pact with bank as per the format.**
- h) Whether all terms & conditions understood & complied with. (Self Declaration)

General Terms:

- The Bank reserves the right to reject any or all applications.
- **Empanelment shall be for a period of 02 years** which can be extended solely on Bank;s discretion. However, if the services of any empaneled printers are not found satisfactory, the same may be de-paneled at any time without assigning any reason.
- The Bank reserves the right to scrap the tender at any time at its discretion.
- Relevant information / copies of certificates called for should be annexed to the tender. Non-receipt of any information / certificates with the tender may entail rejection of the tender.
- Bank may **inspect** your premises during any point of empanelment for verifying the details submitted.

- The printer shall obtain all necessary local and Govt. approvals and he shall abide by all local laws. The vendor shall submit the relevant papers as and when the bank demands the same.
- The printer should make all necessary provisions for payment of taxes, local levies for the premises and Statutory Payments for workers employed.
- In the event of any default or failure in printing/prompt delivery, Central Bank of India reserves the right to take necessary action including inter alia, deducting a suitable amount from the bill payable as a penalty and termination of the services without giving any notice.
- The track record of the Printer should be clean and it should not have any involvement in frauds. Declaration on the Letterhead should be given by the printer that it has never been involved in frauds
- **Sub-contracting the jobs assigned will not be permissible.**
- The printer shall be responsible for recruitment & managing requisite manpower for undertaking the jobs given to them. Central Bank of India will not be responsible/ liable for any issues/ litigation in this regard.
- An empanelled printer needs to open an account with Central Bank of India for speedy and proper credit of the bill amount.

In case of any clarification in the matter, the vendors seeking empanelment may contact GAD Department (**Mob no. 9921681801**) on any working day during office hours, well before the last date of submission of application.

**Regional Manager
Central Bank of India
Regional Office, Nasik.
Date : 29.12.2021**

ANNEXURE - A

EMPANELMENT OF OFF SET PRINTERS DETAILS OF APPLYING PRINTERS

A.	General Information		
i.	Name of Printing Press / Company		
ii.	Complete address of Administrative / corporate office (including e-mail, telephone & fax numbers) Contact Person's Name & Mobile No.		
iii.	Address of Printing Press /works. (Please specify the different locations of your press / works with complete address if applicable.)		
iv.	Type of organization: Public Limited / Private limited / Partnership / Proprietary firm.		
v.	Number of years in printing business		
vi.	Financial details:		
		2018-19	2019-20
		2020-21	
	i. Turnover		
	ii. Profit / loss		
	iii. PAN Number		
	iv. GST No.		
vii.	Banker's Name & address		
	i. Principal Bankers		
	ii. Other Bankers		
viii.	No. of Employees on payroll		
	i. Administrative		
	ii. Technical (Pls. give details)		
B.	Pre-press Facilities at one place		
i.	Type setting facility	Yes/No	
ii.	Designing and color processing equipments.	Yes/No	
iii.	Proof reading arrangement	Yes/No	
iv.	Color scanner for scanning high resolution quality images & digital/laser print facility.	Yes/No	
C.	Printing & Binding		
i.	In-house sheet fed offset colour printing machine/s	Yes/No	
ii.	No. of sheet fed offset colour printing machine		
iii.	High speed binding machine/s (centre pinning)	Yes/No	
iv.	No. of binding machine		
D.	Credentials:		
i.	Whether you have done any work for any office of Central Bank of India in the past. If yes give, details.		
ii.	Whether you have done any work for any other Nationalized Bank / PSU / reputed Public Ltd Co. if yes, please submit details.		
iii.	Name of organization where your firm is empanelled. Please enclose letter.		
E.	Document Copies attached		
a)	PAN Card	Yes/No	
b)	GST Clearance certificate (attested copy)	Yes/No	

c) Audited Balance Sheet of last 3 years	Yes/No
d) List of top 3 clients served during the last five years (Bank's / PSUs / Reputed Ltd. cos. compulsorily with work orders / certificate from the clients)	Yes/No

I/We request Central Bank of India, Regional Office, Nasik to consider / inclusion of my / our name in the list of their approved firm/supplier. We agree to give full satisfaction to the Bank in the event of their doing so.

Authorized Signatory

Name:

Designation

Date:

ANNEXURE B

To,

The Regional Manager

Central Bank of India

Nasik.

: DECLARATION :

1. I/We hereby submit the information in your prescribed Performa and understand that if any information is found to be false at a later date, contract / order made between us and Central Bank of India will be treated as invalid.
2. I/We agree that the decision of Central Bank of India in selection of tenderers will be final and binding on me/us.
3. All the information furnished in the attached sheets is correct to the best of my/our knowledge.
4. Bank shall have the authority to verify all the information provided by me/us.
5. All supporting documents shall be provided by me/us in authenticity of the information furnished.
6. I/We agree that I/We have no objection if inspection of my/our premises/workshop, shop etc. is done by the officials of the Bank.

Place:

Signature :

Date:

Name & designation :

Organisation :

ANNEXURE C

Details Of Locations & Other Details Of Printing Units

1. Location / address of the printing unit:	
2. Total Area:	
3. No. of shifts:	
4. Plant & Equipment owned by the organization:	
5. Key Personnel of the organization (with name, Qualification & Experience):	
A) Managers	
B) Supervisors	
C) Printers	
D) DEOs	
E) Binders	
F) Other Staff	

ANNEXURE D

No.	Name of Client with Address and Telephone No.	Details of orders				Work done	
		Order No. & Date	Nature of Work	Value of order received	Period of supply asked in order	Actual period of supply	Value of work done

Place:

Signature :

Date:

Name & designation :
Organisation

Notes:

1. Details should be provided in this Performa only. Please do not write as per “enclosed sheet”.
2. If space is found to be insufficient, use additional sheet but format should be the same.
3. Please give details of orders received from Govt. Departments or Public Sector units or Nationalized Bank only.
4. Do not leave any column blank.



COMMERCIAL BID

Commercial Bid will be open on qualifying of Technical Bid

Address:-



Central Bank Of India
Regional Office
P/63, MIDC Satpur,
Near Glenmark co., Nasik- 422007.

NOTICE OF INVITATION TO TENDER

IMPORTANT

1. Bidders have to submit tender for empanelment AND Printing of stationery separately in sealed envelope.
2. Only those printing firms which would be found eligible for empanelment will be considered for this financial bid tender.

Sub: Printing of Non standardized(Non-Security) stationery

Dear Sir,

Sealed tenders on item rate basis are invited for printing of Non standardized stationery. The details of tender are as follows

S.N.	PARTICULARS	DETAILS
1	Minimum quantity	As mentioned in tender
2	Size	As mentioned in tender
3	Paper specifications	As mentioned in tender
4	Printing	As mentioned in tender
5	Matter	As mentioned in tender or specimen will be supplied for matter.
6	Last Date of receiving Tender at Regional Office, Nasik	15.01.2022 , 4:00 pm
7	Time & date of opening Of Technical bid Time & date of opening Of Financial bid	18.01.2022 at 11:00 p.m. (Tentative)
8	Time for delivery	Within 7 days of work order

The Bank reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Terms and Conditions:

1. Financial bids should be inclusive of all charges and insurance, packing/forwarding, delivery, GST taxes etc and quotation should be signed by authorized signatory/agent with stamp/seal of the Firm/Company.
2. It may be noted that once the order is accepted, you will be bound to execute it within the period specified and no request for increase in rate subsequently nor any excuse for not executing the order on account of non-availability of paper will be entertained. We shall not grant any advance to you against our order, if any, placed with you.

3. If after the stationery item is delivered, if it is discovered that the material supplied / used, is not exactly according to our specification/quality stipulated, such supply will be rejected at the supplier's cost.
4. In case of failure/delays in supplied fully or partially the Bank is at liberty to get the same printed through other sources at its sole discretion and difference in cost, if any, will be recoverable from defaulting party.
5. Printed stationery must be **properly labeled, bar coded** and packed according to our requirement and delivery to be effected as per our instructions.
6. Printers who do not affect supplies according to the delivery schedule will be liable for all damages/detriment or losses to the Bank and in case despite warning, they continue to be too late in deliveries, they may be disqualified for further inquiries/entrustment of work.
7. Penalty for delayed supplies will be on pro-rata basis i.e. 5% for one month (or part thereof) delays 10% for two months delay and so on, at the discretion of Bank, which please note.
8. Bank may allot the work to more than one Printer on L-1/ negotiated rates and in such case the total quantum of work shall be divided amongst the Printers as per requirement of Bank. In case more than one required Printer opts for working on L-1 / negotiated rates, the required number of Printers shall be selected on the basis of selection criteria decided by Bank and in such case decision of bank shall be final and binding on the Printers.
9. The Bank reserves its right to reject any/all Tenders, without assigning any reasons for cancellation.
10. Payment will be made after the materials are delivered at the stationery godown at Regional Office, Nasik.
11. All admissible taxes and levies shall be deducted at source as per the applicable laws, at the time of settlement of bills unless the Printer produces the certificates to the contrary from the Income Tax authorities. The Printer shall be responsible for bad printing/inferior quality not matching specification given to them at the time of calling quotation. Any decision taken by the Bank as regards the acceptability of the printing material supplied to the Bank shall be final, conclusive and binding on the Printer. In case of non-acceptability of the same, the Printer shall be liable to repeat the work to the satisfaction of the Bank, without any extra cost/payment/compensation etc and shall further be liable to compensate Bank Ltd in monetary terms as may be decided by Bank Ltd. which the Bank may at its sole discretion recover from the amounts due and payable by the Bank to the Printer.
12. CENTRAL Bank reserves the right to **benchmark the rates** to be offered for any items to be printed. CENTRAL Bank also reserves the right to resort **to reverse auction** to finalize the rates to be fixed for any of the item or all currently listed and for future items. Decision of CENTRAL Bank in this regard would be final.
13. CENTRAL Bank does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the Tender without assigning any reason whatsoever. CENTRAL Bank also reserves the right to re-issue the Tender without the vendors having the right to object to the re-issue.
14. At the time of delivery/ billing the selected printer would be required to provide **certificate** that all the copies have been printed using desired quality of paper and that overall production quality is as per design specifications provided by Bank.

15. A printer needs to **open an account with Central Bank of India** for speedy and proper credit of the bill amount.

**Regional Manager
Central Bank of India
Regional Office, Nasik.
Date : 29.12.2021**

Name of the firm:

SR NO	PARTICULARS	HINDI PARTICULARS	DETAILS	RATE
1	A/C OPENING (INDIVIDUAL)	खाता खोलनेका फार्म वैयक्तिक	11.5 " X 18 " बोथ साइड 4 कलर प्रिंटिंग तथा बारकोड , सिरियल मशीन नंबरिंग , 80 जी एस एम मेप्लीथो पेपर ,100 पन्ने = 1 पैड (Color printing)	
2	A/C OPENING (NON INDIVIDUAL)	खाता खोलनेका फार्म गैर वैयक्तिक	11.5 " X 18 " बोथ साइड 4 कलर प्रिंटिंग तथा बारकोड सिरियल मशीन नंबरिंग , 80 जी एस एम मेप्लीथो पेपर ,100 पन्ने = 1 पैड (Color printing)	
3	AFFIDAVIT	अफीडेव्हीट	13.5" X 17", 70 जी.एस.एम ,लेजर पेपर, बोथ साइड प्रिंटिंग ,पैड बाइंडिंग ,100 leaves = 1 पैड	
4	AGRIL LOAN APPLICATION	शेती कर्ज आवेदन	11.5 " X 18 " ,60 जी.एस.एम ,मेप्लिथो पेपर ,बोथ साइड प्रिंटिंग ,100 leaves = 1 पैड	
5	ARTICLES OF AGREEMENT	करार के अंतर्नियम	13.5" X 17", 70 जी.एस.एम ,लेजर पेपर, बोथ साइड प्रिंटिंग ,पैड बाइंडिंग ,100 leaves = 1 पैड	
6	ATAL PENSION YOJANA	अटल पेन्शन योजना	18 " X 23 " , 1/4 साइज, 60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	
7	CASH DOCKET	डॉकेट बूक	17" X 27" 1/4 साइज, 70 जी.एस.एम ,लेजर पेपर, बोथ साइड प्रिंटिंग ,400 पेजेस ,400 नंबरिंग, क्लोथ कॉर्नर पट्टी, बाइंडिंग	
8	CBS PAY IN SLIP	पे इन स्लीप (जमा पर्ची)	18 "X 23 " ,1/8 साइज ,60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग विथ नंबरिंग अंड परफोरेशन , 25 स्लिप = 1 बूक	
9	CIF (INDIVIDUAL)	सी.आय.एफ वैयक्तिक	11.5 " X 18 " बोथ साइड 4 कलर प्रिंटिंग तथा बारकोड सिरियल मशीन नंबरिंग , 80 जी एस एम मपलिथो पेपर ,100 पन्ने = 1 पैड (Color Printing)	
10	CIF (NON INDIVIDUAL)	सी.आय.एफ गैर वैयक्तिक	11.5 " X 18 " बोथ साइड 4 कलर प्रिंटिंग तथा बारकोड सिरियल मशीन नंबरिंग , 80 जी एस एम मपलिथो पेपर ,100 पन्ने = 1 पैड (Color Printing)	
11	CONSENT CLAUSE	कनसेंट क्लौज	17" X 27" , 1/4 साइज , 70 जी.एस.एम ,लेजर पेपर ,3 leaves याने 6 pages , पीनिंग सेट	
12	CREDIT VOUCHER	जमा व्हाउचर	18X23 1/12, 47 60 जी. एस. एम. ब्लू कलर पेपर, वन साइड प्रिंटिंग ,100 पेजेस= 1 पैड.	
13	D D PAY IN SLIP	मांग ड्राफ्ट पर्ची	18 "X23 1/6 " साइज, 60 जी.एस.एम , ब्लू पेपर ,बोथ साइड प्रिंटिंग मशीन नम्बरिंग एंड परफोरेशन 100 Leaves = 1 Pad	

14	DEBIT VOUCHER	नामे व्हाउचर	18X23 1/12, 60 जी. एस. एम. व्हाइट पेपर, वन साइड प्रिंटिंग ,100 पेजेस= 1 पैड.	
15	DEMAND LOAN APPLICATION	डीमाण्ड लोन अर्जी	लीगल साइज़, 70 जी एस एम , लीगल पेपर, बोथ साइड प्रिंटिंग, 100 leaves = 1 पैड.	
16	E KARAR	ई करार	17" X 27", 1/4 साइज, 45 जी एस एम बोथ साइड प्रिंटिंग, 100 leaves = 1 पैड	
17	EDUCATIONAL LOAN AGREEMENT	एज्युकेशन लोन अग्रीमेंट	13.5"X17" साईज 80 जी.एस.एम.लेजर पेपर बोथ साइड प्रिंटिंग .100 पन्ने=1 पैड	
18	INDENT BOOK	इंडेंट बूक	18" X 23" 1/4 साइज ,1+3 पहला कॉपी 58 जी.एस.एम व्हाइट, अन्य प्रत कलर -पिंक/येलो/ब्ल्यू, पहले 2 पन्ने परफ़ोरेशन, वन साइड प्रिंटिंग, नंबरिंग, बूक बाइंडिंग	
19	KYC FORM	के.वाय.सी फॉर्म	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	
20	LETTER HEAD BIG	लेटर हेड (बड़ा)	A -4 साइज 70 जी एस एम मेप्लीथो, 2 कलर प्रिंटिंग ,100 leaves = 1 पैड (Color print)	
21	LETTER HEAD SMALL	लेटर हेड (छोटा)	18 X 23 1/8 साइज 70 जी एस एम मेप्लीथो, 2 कलर प्रिंटिंग ,100 leaves = 1 पैड (Color printing)	
22	LETTER OF CONTINUTY	निरंतरतका पत्र	17"X 27" , 1/4 साइज ,70 जी एस एम ,लेजर पेपर ,वन साइड प्रिंटिंग, पैड बाइंडिंग ,100 leaves = 1 पैड	
23	LETTER OF HYPOTHICATION OF CASH CREDIT	लेटर ऑफ हायपोथीकेशन(कैश क्रेडिट)	17"X27" ¼ तीन पन्ने (6 पेजेस सेट) साईज 80 जी.एस.एम.लेजर पेपर बोथ साइड प्रिंटिंग.पिनिंग सेट	
24	LETTER OF HYPOTHICATION OF SECURITY BOOK DEBTS	लेटर ऑफ हायपोथीकेशन ऑफ सिक्युरिटी बूक डेब्ट्स	13.5"X 17" , 70 जी.एस.एम, लेजर पेपर , बोथ साइड प्रिंटिंग ,पैड बाइंडिंग ,100 leaves = 1 पैड	
25	LETTER OF LEAN/ DEMAND LOAN	लीन लेटर डिमांड लोन	17"X 27" ¼ , साइज , 80 जी एस एम ,लेजर पेपर वन साइड प्रिंटिंग, 100 leaves=1 Pad	
26	MMDC/FDR COVER	एफ डी आर कव्हर	10.5 "X 7" प्लास्टिक (As per latest Govt. guidelines) ब्लू कलर कव्हर, वन कलर वन साइड प्रिंटिंग सम्पल जैसा, 100 कवर =1 पैक	
27	MORTGAGE DEED	मोर्गेज डीड	17"X 27" , 1/4 साइज, 70 जी.एस.एम, लेजर पेपर, 3 leaves = 1 सेट, पेटिंग सेट	
28	MORTGAGE LETER CONFIRM EQUI MORTG	इक्विटेबल मोर्गेज – बैंक के फेवर मे	17"X27" ¼ साईज 80 जी.एस.एम.लेजर पेपर बोथ साइड प्रिंटिंग, 100 पन्ने=1 पैड	
29	MULTI PURPOSE FORMS (MARATHI	मल्टी परपोज फॉर्म (मराठी और इंग्लिश)	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	

	AND ENGLISH)			
30	MUSTER ROLL	मस्टर	कट बूक, रजिस्टर, 17" X 27" 1/4 साइज, 70 जी एस एम, लेजर पेपर (सेम्पल जैसा)	
31	NOTE SLIP (ATM)	नोट स्लिप ए.टी.एम्	2.2"X 9",60 जी.एस.एम, व्हाइट पेपर, ब्लैक प्रिंटिंग, वन साइड प्रिंटिंग, 100 पन्ने =1 पैड	
32	NOTE SLIP (ISSUABLE)	नोट स्लिप इश्युअबल	2.2"X 9",60 जी.एस.एम, व्हाइट पेपर, ब्लू प्रिंटिंग, वन साइड प्रिंटिंग, 100 पन्ने =1 पैड	
33	NOTE SLIP (NON-ISSUABLE)	नोट स्लिप नॉन इश्युअबल	2.2"X 9", 47 जी.एस.एम, रेड पेपर, ब्लू प्रिंटिंग, वन साइड प्रिंटिंग, 100 पन्ने=1 पैड	
34	OUTWARD REGISTER	आउट वर्ड रजिस्टर	17" X 27" 1/4 साइज, 70 जी.एस.एम, लेजर पेपर, बोथ साइड प्रिंटिंग, 600 पेजेस, 300 नंबरिंग, रेगुलीन कॉर्नर पट्टी, ओपन बाइंडिंग	
35	OVERDRAFT AGREEMENT	ओव्हर ड्राफ्ट अग्रीमेंट	13.5"X17" साइज 80 जी.एस.एम. लेजर पेपर बोथ साइड प्रिंटिंग, 100 पन्ने=1 पैड	
36	POST SANCTION REPORT	पोस्ट सैंक्शन रिपोर्ट	17"X 27" ¼ , साइज, 70 जी.एस.एम, मेप्लीथो पेपर, वन साइड प्रिंटिंग.100 Leaves=1	
37	PPF A/C OPENING FORM	पी पी एफ खाता खोलनेका आवेदन	17"X27",1/4 साइज, 70 जी.एस.एम, लेजर पेपर, बोथ साइड प्रिंटिंग, पैड बाइंडिंग, 100 leaves = 1 पैड	
38	PPF PAY IN SLIP	पी पी एफ पे इन स्लीप	10 " X 15 ",70 जी.एस.एम, मेप्लीथो पेपर, वन साइड प्रिंटिंग विथ नंबरिंग अँड परफोरेशन, 25 स्लिप = 1 बूक	
39	PPF WITHDRAWAL	पी.पी.एफ विड्रावल	17 "X 27 ",1/4 साइज, 60 जी.एस.एम, मेप्लीथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड	
40	PRE SANCTION REPORT	प्री सैंक्शन रिपोर्ट	17"X 27" ¼ , साइज, 70 जी.एस.एम, मेप्लीथो पेपर, बोथ साइड प्रिंटिंग.100 Leaves=1 Pad	
41	RTGS/NEFT FORM	एन.ई.एफ.टी/आर.टी. जी.एस आवेदन फॉर्म	18 " X 23 " ,1/4 साइज, 60 जी.एस.एम, मेप्लीथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	
42	S.B CHEQUE REQUISITION	चेक बुक मांग पत्र	18 "X23 1/8 " साइज, 60 जी.एस.एम, मेप्लीथो पेपर, 100 पन्ने = 1 पैड	
43	SAFE DEPOSIT LOCKER CARD	लॉकर कार्ड (सेफ डीपोजीट नमूना हस्ताक्षर)	5.50 " X 7 " ,बोथ साइड प्रिंटिंग, कार्ड शीट, 100 कार्ड = 1 पैक	
44	SAVING CARD	सेविंग कार्ड (नमूना हस्ताक्षर)	7"X4.5" , 9.7 kg वन साइड प्रिंटिंग व्हाइट कार्ड शीट, 100 कार्ड = 1 पैक	
45	SELF HELP GROUP (ANEEX-I)	सेल्फ हेल्प ग्रुप अनेक्स्चर 1	17"X 27" ¼ , साइज, 70 जी.एस.एम, लेजर पेपर, 3 leaves याने 6 pages , पीनिंग सेट	
46	SELF HELP GROUP (ANNEX-II)	सेल्फ हेल्प ग्रुप अनेक्स्चर 2	17"X 27" ¼ , साइज , 70 जी.एस.एम, लेजर पेपर, वन साइड प्रिंटिंग.100 Leaves=1 Pad	

47	SELF HELP GROUP (ANNEX-III)	सेल्फ हेल्प ग्रुप अनेक्स्चर 3	13.5"X17" साइज 70 जी.एस.एम ,लेजर पेपर , बोथ साइड प्रिंटिंग, 100 Leaves=1 Pad	
48	SENIOR CITIZEN SAVING SCHEME (SCSS)	सिनीयर सिटीजन सेविंग स्कीम	11.5 " X 18 " बोथ साइड प्रिंटिंग , 80 जी.एस.एम मपलिथो पेपर ,100 पन्ने = 1 पैड	
49	SUKANYA SAMRUDHI SCHEME	सुकन्या समृद्धी योजना	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	
50	TERM LOAN AGREEMENT/ HYPOTHETICAL OF VEHICLE	टर्म लोन एग्रीमेंट हायपोथीकेशन ऑफ व्हेकल	17"X 27" , 1/4 साइज़, 70 जी.एस.एम ,लेजर पेपर, 3 leaves याने 6 pages , पीनिंग सेट	
51	FORM 15-G	फॉर्म 15-जी	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, टू साइड प्रिंटिंग, 100 leaves = 1 पैड .	
52	FORM 15-H	फॉर्म 15-एच	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, टू साइड प्रिंटिंग, 100 leaves = 1 पैड .	
53	LIFE CERTIFICATE	जीवन प्रमाणपत्र	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, टू साइड प्रिंटिंग, 100 leaves = 1 पैड .	
54	NOMINATION FORM DA1	नामांकन फॉर्म	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, वन साइड प्रिंटिंग, 100 leaves = 1 पैड .	
51	FORM NO. 60	फॉर्म -60	18 " X 23 " , 1/4 साइज़, 60 जी.एस.एम, मेप्लिथो पेपर, टू साइड प्रिंटिंग, 100 leaves = 1 पैड .	
51	WITHDRAWAL SLIP	विड्रावल (सेव्हींग निकासी पत्र)	4.5 " X 7 " ,70 जी एस एम ,पिंक , मेप्लिथो पेपर , वन साइड प्रिंटिंग ,100 leaves = 1 पैक.(मशीन नंबरिंग के साथ)	
52	Loan cum Hypothecation Agreement form	लोन कम हायपोथीकेशन अग्रीमेंट फ़ार्म	17"X 27" , 1/4 साइज़ ,70 जी एस एम ,लेजर पेपर ,दो साइड प्रिंटिंग, सेट बाइंडिंग ,4 leaves = 1 सेट	
53	Guarantee form	गारंटी फार्म	17"X 27" , 1/4 साइज़ ,70 जी एस एम ,लेजर पेपर ,दो साइड प्रिंटिंग, सेट बाइंडिंग ,2 leaves = 1 सेट	

*****Note: All sample forms are available with GAD Dept., Nasik regional office, Please check sample forms and register before quoting final rates. Changes in rates are not allowed after opening of financial bid.**

Any Other Itms not Listed above may Include at the time of order after negotiations

NAME

SEAL & Signature

DATE

